

The Mid-Shore Regional Council held a scheduled Executive Board meeting on April 15, 2019 at the Mid-Shore Regional Council office. MSRC Executive Board members in attendance were Walter Chase, Chuck Callahan, Kurt Fuchs, and James Redman. MSRC staff present was Scott Warner.

The meeting was called to order at 12:06 p.m.

Executive Session

Chairman Chase called for a closed session so Mr. Warner left the meeting so the Executive Board could discuss the MSRC staff's performance and the Executive Director's Annual Performance Evaluation. The staff and Dr. Scott were asked to return at 12:35 p.m.

Action Items

Approval of November 27, 2018 Minutes

Mr. Fuchs made a motion to approve, Mr. Callahan seconded the motion. Chairman Chase stated all in favor signify by stating aye; those opposed have the same rights; ayes have it. Motion carried unanimously.

Approval of MSRC FY18 independent financial statements

Treasurer Fuchs and Mr. Warner presented the FY18 financial statements stating that it was prepared by Sump and Associates and it is similar to past statements. The board reviewed the statement. Mr. Fuchs made a motion to accept the financial statements dated June 30, 2018, Mr. Redman seconded the motion. Chairman Chase asked any further discussion; all in favor signify by stating aye; those opposed have the same rights; ayes have it. Motion carried unanimously.

Financial Report

Mr. Fuchs and Mr. Warner presented the current treasurer's report dated April 15, 2019. Mr. Callahan made a motion to approve treasurer's report; Mr. Fuchs seconded the motion. Chairman Chase stated all in favor signify by stating aye; those opposed have the same rights; ayes have it. Motion carried unanimously.

Authorizing Resolution to file an application with the MTA for a FY20 MTA Coordination Grant

Mr. Warner stated that the MSRC is in the process of submitting the Maryland Transit Administration (MTA) Coordination Grant that supports the Maryland Upper Shore Transit (MUST) program. The MTA process requires an authorizing resolution. In your folders is the resolution that allows the MSRC Executive Director to file an application with the MTA. This is a standard resolution that the MTA has requested in the past. Mr. Fuchs made a motion to approve the authorizing resolution, Mr. Callahan seconded the

motion. Chairman Chase stated all in favor signify by stating aye; those opposed have the same rights; ayes have it. Motion carried unanimously.

Discuss FY20 Scope of Work

Mr. Warner informed the executive board members that the FY20 Scope of Work in their packets is identical to the FY19 Scope of Work with the exception of changing the appropriate dates in the document. He highlighted Objective 2, Deliverable bullet 5 found on page 2 that reads “Monitor the State of Maryland’s Rural Health Collaborative Pilot (created by Senate Bill 1056 during the 2018 General Assembly Session) particularly the stated purpose to “Enhance rural economic development in the mid-shore region”.” He reminded the members that this deliverable was adopted last year to not duplicate efforts of the Rural Health Collaborative which recently was organized and just had its third official meeting. After a brief discussion the executive board members chose to vote on the Scope of Work. Mr. Fuchs made a motion to accept the FY20 Scope of Work as presented, Mr. Callahan seconded the motion. Chairman Chase stated all in favor signify by stating aye; those opposed have the same rights; ayes have it. Motion carried unanimously. The FY20 Scope of Work will be presented at the MSRC June 6, 2019 meeting for the full Council’s consideration.

Discuss FY20 Budget

Mr. Warner stated that there are no major changes to the MSRC operating budget as compared to the FY19 budget. He went line item by line item to explain the budget. The executive board asked Mr. Warner to adjust the budget as effected by the decisions made during the earlier Executive Session and prepare the updated FY20 budget for their scheduled May 8, 2019 Executive Board meeting.

Next, Mr. Warner discussed the Rural Maryland Prosperity Investment Fund (RMPIF) budget for FY20. He provided the board members with an Excel spreadsheet showing the MSRC’s investments in FY17, FY18, and FY19. In explaining the previous investments Mr. Warner also showed on the spreadsheet possible FY20 investments that could be funded as well as extra funds, as compared to FY19. There are extra funds because a few of the investments made the previous year are completed. Mr. Warner also informed the members that the MSRC’s partners ESEC and Chesapeake Culinary Center provided summaries of requests for continued partnership in FY20. These requests were in response to Mr. Warner asking them to provide write ups for consideration. The ESRGC is in the process of providing a summary. Mr. Warner gave a verbal update on the University of Maryland Extension partnership. Additionally, Mr. Mr. Warner stated that the Shore Gourmet (SG) Board will be having a meeting next week and Mr. Fuchs will be able to provide an update from the SG Board at the next MSRC Executive Board meeting. The board members discussed various investments and asked Mr. Warner to gather additional information before their scheduled May 8, 2019 meeting. At that meeting they will draft a final RMPIF FY20 budget to propose to the full MSRC.

Mr. Callahan apologized that he had to leave the meeting due to another obligation.

New Items for Discussion

Speaker for MSRC June 6, 2019 Meeting

Mr. Warner asked the MSRC Executive Board members if they had any suggestions as to whom they would like to have as a guest speaker(s) at the MSRC June 6, 2019 meeting. Mr. Warner offered one suggestion, speakers from the Mid-Shore Rural Health Collaborative:

- Fredia Wadley, Health Officer, Talbot County Health Department
- Joe Ciotola, Health Officer, Queen Anne's County Health Department
- Ron Bialek, Executive Director,

The group unanimously agreed that they would like to hear from the Collaborative and Mr. Warner should make the invitation.

September 2019 MSRC Meeting & Tour

Mr. Warner asked the board members if they would like to have the MSRC September quarterly meeting associated with a tour this year or just have a standard meeting. The members unanimously agreed that the September meeting and tour combination is well received by the Council and its guests and would like to set up a tour this year. Tour ideas that board members mentioned were:

- Mushroom farm such as Warwick Mushroom Farms in Cecil County
- Grain operation and a grain elevator
- Chicken tour from incubation to processing
- Purdue Innovation Center

The group said they would like to continue to ponder ideas and discuss again at the next executive board meeting.

Letters of endorsement sent by MSRC

As a reminder the Executive Board members' packets included resent letters the executive board approved to send. The dates of each letter are in parentheses.

- Testimony supporting SB507 Angel Investor Tax Credit Program (3/13/19)
- Caroline County's application for REDI grant (3/25/19)
- DCS application to provide medical transportation in Dorchester Co. (3/25/19)
- Chesapeake Culinary Center's application to SCBGP (4/1/19)

Member comments/requests

None

Adjourn

The meeting was adjourned at 2:10 p.m. by unanimous consent.